



RHODES AVENUE PRIMARY SCHOOL

September 2018

I would like to take this opportunity to welcome you back to the new academic year. I hope you have had a restful summer break and that you have enjoyed quality family time together and that you are now ready for the start of the Autumn term.

The start of each new academic year is always very busy, as always many exciting things are planned. We greatly appreciate any support that you can offer, whether it is accompanying children on school trips, helping in classrooms or attending and helping at our RAPSAs; your voluntary work is always greatly appreciated.

A new academic year also provides opportunities to offer gentle reminders about school routines.

Start/End of the school day

The main school gate (Rhodes Avenue entrance) will be open from 7.40am for the Breakfast Club and Pre School Activities. The Parkside entrance will be open from 8.45am.

Dropping off

Children in Years 1 and 2 should wait by their external classroom doors in readiness to be admitted (if it is raining parents/carers and children can wait in the Infant corridor). Children in Years 3 to 6 wait in the Junior Playground, and line up when the bell rings at 8.55am. Children will then be collected by their class teacher (if it is raining, children are able to wait downstairs in the Junior corridor). Packed lunch boxes should be placed in the outside lockers and not in the lockers outside classrooms.

Parents should say goodbye to their children in the playground to allow the teaching day to start at 9am. All children arriving after 9am **must** report to the school office to be registered as late.

Woodpecker Nursery doors open for an 8.45am start. Hedgehog Nursery and Reception classroom doors will close at 9am.

Children will only be able to access school via the main entrance from 9am onwards. School staff will remain by both gates until they close at 9.05am.

Collection

The Woodpecker Nursery finishes at 11.45 and collection is via the Parkside entrance only.

The main school gates, at the end of the day, will open at 3.00pm to allow pick up from Hedgehog Nursery before the middle gates open at 3.20pm.

Only children attending an afterschool club will be dismissed from the internal doors to classrooms (Infant and Junior) – unless it is raining.

The Parkside gate to Albert Recreation Ground will be closed at 3.45pm and the Main Entrance gate will be managed by the school office until 4.00pm.

The gates will open once again for parents collecting their children from any extended school activities from 4.30pm.

During the school hours of 9.00am – 3.20pm it is a requirement for all parents and carers visiting the school sign in at the school office and wear a visitor's badge, unless attending a special organised event such as a class assembly. When leaving the school building, please ensure you sign out at the school office.



Community Cohesion

Good community relationships are extremely important to the school and we value highly all our neighbours therefore it saddens us when we receive regular complaints about traffic and parking. I feel that we should all work together to collaborate with our neighbours. We ask that all parents consider the local community by not blocking driveways or double parking at the start or end of the school day.

Communication

We are always here to help and support you as parents and carers through clear and effective channels of communication and accessibility. Your children's education and welfare is paramount and we have a deep commitment to positive relationships so please feel free to come in to speak to any member of staff, or book an appointment via the Reception i-pad, should you have any questions, worries or concerns.

If you have changed your contact details over the summer please make sure you send your new contacts to the school office.

Attendance/Punctuality/Sickness

The school day begins at 8.55am and children will be recorded as late if they arrive after 9am. Medical appointments, where possible, should be made out of school hours and holidays are not to be requested during term time. It is vital that you inform the school office if your child/children will be absent. Please telephone the school on 020 8826 1896 to leave a message or send an email to joanne.tillson@rhodes.haringey.sch.uk to report pupil absence by 9.30am. If we do not receive notification of absence you will receive a telephone call or text from a member of the office staff.

If your child is sick, please telephone the school on each day of absence. All letters concerning pupil absence should be emailed or handed in to the school office. Special leave should be put in writing or emailed and addressed to the Headteacher for authorisation.

P.E. Clothing/Lost Property

The school has a P.E. Kit for physical education and games which children are expected to wear; this can be purchased online through Teachers2Parents School Money. Parents will receive notification when the items are ready for collection from the school office reception. If you are experiencing any difficulties purchasing the kit please do come and speak to us.

It is also essential for Early Years children to have a spare set of clothing in school should any accidents happen.

Lastly, by labelling your child's clothing (particularly coats and jumpers) you increase the likelihood of finding and identifying lost clothing. Unfortunately the school cannot take responsibility for the loss of clothing.

I would like to thank you for your continued support and I look forward to the successful year ahead.



Adrian Hall
Headteacher

RHODES AVENUE PRIMARY SCHOOL

Rhodes Avenue, Wood Green, London N22 7UT

Tel: 020 8888 2859/5785

Fax: 020 8881 7090

Email: office@rhodes.haringey.sch.uk

www.rhodes.haringey.sch.uk

