RHODES AVENUE PRIMARY SCHOOL
MINUTES OF THE FULL GOVERNING BODY MEETING

Tuesday 10th December 2024 at 7.00pm at the school

Membership:

Position	Name	Initials	Term End Date
Local Authority Governor (1)	Simon Green	SG	15/05/2027
Staff Governor (1)	Jette Rayner	JR	31/12/2026
Parent Governors (4)	Lucy Freestone - Vice-Chair	LF	01/09/2027
	*Alex Morgan	AM	24/01/2026
	Christy White	CW	27/02/2027
	^Nick Read	NR	27/02/2027
Co-opted Governors (8)	*Shanuk Mediwaka	SM	28/03/2026
	Stephen Wan	SW	28/03/2026
	Fiona Doyle - Chair	FD	21/11/2025
	Pawan Dhir	PD	22/03/2025
	Vacant		
	Vacant		
	Louise Colley	LC	29/11/2026
	*Kevin Lukau	KL	17/03/2028
Headteacher	Maria Panayiotou	HT	Ex-officio
Clerk	Jasbir Aujla	Clerk	n/a

*Denotes apologies ^ Denotes absence

Also in attendance:

Cigdem Mourat, Deputy Headteacher

Emel Ali, Assistant Headteacher

Part 1

1. Welcome, Introductions and Apologies for Absence

1.1 The Chair welcomed all to the meeting which was quorate.

1.2 Apologies for absence were received and accepted from SM, AM, and KL. It was noted that SM is currently on agreed leave of absence.

1.3 NR has resigned from the FGB with effect from 10th December 2024.

2. Declarations for the register of interests or any conflict of interest arising from any item on the agenda

2.1 There were no declarations of interest made in relation to any items on the agenda.

3. To agree Minutes of 16th September 2024 meeting and actions/matters arising

3.1 The Governing Body **approved** the Minutes of the meetings held on 16th September 2024 as an accurate record for the Chair to sign.

Matters Arising

Item	Action	By whom
3.2	Committees and Link Governor roles - Agenda item January 2025	FGB, Clerk
3.3, 3.5	Complete declarations relating to: - Register of Business Interests - KCSIE - Safeguarding presentation at the next FGB meeting. **Item on agenda.**	FGB DHT
10.1	Scheme of Delegation share for all to review and comment on. **Item on agenda**	FGB

11.1	Share Away Day slides. **Completed**	HT
12.1	Circulate 2024/25 dates – **Completed on Governor Hub**	HT, JT

4. Safeguarding presentation

4.1 Deferred to January 2025. **Action: Clerk**

5. Chair's Items

The Chair updated:

5.1 Membership

Parent Governor elections will take place in January. The FGB has two Co-opted Governor vacancies if anyone knows of anyone that maybe interested in this role to let the Chair know. The Clerk said HEP may have some potential candidates and will let them know regarding the vacant positions.

5.2 Art room

The Chair reported someone that hires the Art room wanted to extend the hire for a further hour and requested a discount. The Chair liaised with HT and SBM and have agreed 20% discount for the spring term. The school will not incur any additional costs as is open already for another let.

5.3 KS2 area

Have received an email from a parent regarding the high temperature in the KS2 that is affecting their child. The school acknowledges this is a valid comment, has been liaising with Haringey as KS2 area does gets very hot and can be challenging, particularly in the Summer. The Chair said the parent has been informed of this but still wants to meet with a governor and asked for a volunteer. LF volunteered to meet with parent. AS mentioned she previously provided an email about the possibility of having angled solar panelling. SG said he and AS meet to look into this further. **Action: LF. Action: AS, SG.**

5.4 Chairs Forum

- Discussed schools working in collaboration, partnership and soft federation and want to meet with Haringey regarding having a structured approach on this. The HT updated the SBM is networking with other schools to explore different strands of working in partnership for example, catering, paper, first aid.
- Schools are receiving lots of parental complaints.
- Looking into Street scene
- Discussed part time timetable for children not in school

6. Headteacher's Items

6.1 HT Report

The FGB received the HT Report, Attendance/Absence data, Data broken down by year group into categories in advance if the meetings. The HT highlighted as follows:

Context: The school as of 3rd December, has 689 pupils on roll is at full capacity and over by one but because child was admitted after Census school does not get the funding. Discussed with the LA and they agreed they would give £4k towards the £6k and some EP time. There are currently no vacancies across the school and have waiting list for in-year admissions in Reception, KS1 and KS2.
Nursery: Nursery currently has 59 pupils and 49 for 2025-2026.
EHCP: seen an increase in EHCP consultations compared to last academic year**.** 1 additional child will be admitted in the spring term which will take the year group over numbers. The school has had 7 EHCP consultations this term so far.

Staffing: noted leavers at end of summer term and the Chair has carried out exit interviews with majority, School is fully staffed.

Engagement with Parents: highlighted the events listed.
Kirsty Spittle (Reception Year Group Leader) was approached to undertake setting-to-setting support work for Haringey's Early Years team and school will receive £1000 for this work which will be spent on resources for the reception outdoor learning environment.

The HT led a day's School Partnership Programme Review at Tetherdown Primary School. The Chair said a well done on behalf of the FGB to the HT for working in collaboration and all the hard work the school does that results in parents wanting their children to attend Rhodes Avenue Primary.

Attendance: Year on year attendance has improved at 96.3% above London 94.9% and National 93.9%. The DfE has introduced a live attendance system which is useful as currently school uses two systems to compare. All schools are encouraged to update their Attendance policy and the NLC have asked Haringey to provide a model policy for schools to adopt. JR updated on the work the school has done to improve attendance, and the EP was impressed with this. Some of these children have complex needs and the attendance targets are not realistic.

Sickness: 3 staff referrals to Occupational Health.

6.2 School Development Plan
The SLT are reviewing the School Development Plan and will be uploaded onto Governor Hub at the beginning of January 2025.

6.2 School Improvement Plan
The HT updated on the school's School Improvement Partner, Pamela Fearnley visit on Thursday 24th October 2024, report is on Governor Hub.

6.3 DATA
Data predictions are being compiled following data analysis at Curriculum committee.

6.4 Year 6 cohort information
18 out of the 90 children are on the SEND register. There are 70 children in total on the whole school's SEND register. 6 out of the 90 children in the cohort started Rhodes Avenue after Year 2.

6.4 **Safeguarding Information 2024/2025**
Google Docs with live data shared. The school's Designated Safeguarding Lead (DSL) is Cigdem Mourat. CM is working on the renewal of DBS, 6 staff completed so far started with staff that have been at the school 10 year or longer. This project is being led jointly by the DSL and SBM. CM to also check governors DBS records. **Action: CM**

6.5 **Policies/ Policy Schedule:**
The HT updated she and the Chair met and allocated the policies as listed for the autumn/spring terms.

The Chair thanked the HT for her report and updates.

7. Finance

7.1 Pupil Premium Strategy
Received and noted by Resources & Premises and H&S committee May 2024.

PE Sports Premium Strategy
Item for Resources & Premises and H&S committee. **Action: Clerk**

8. Report from Working Groups and Committees

8.1 EDI Committee – 15 Oct 24 – CW

Focussed on SEND and different initiatives. Next meeting Feb 25 will focus on gender.

8.2 Resources, Premises and H&S - 22nd November 2024 – PD & SG

Good work on the budget, the SBM is checking some information.
Noted lettings were low and discussed options to increase letting.

8.3 Curriculum Committee met last week – LF

Received an excellent presentation on PE and Sports Policy. At next meeting will look at visits.
LF said the Curriculum committee is small needs more governors and welcomed governors to join.
The committee will not be meeting until it is re-organised and balanced. **Action: FGB**

9. Link Governor Visit updates

Review in January 2025.

10. Governor Development and Training

10.1 HEP Training package

The HT said the current budget for training is £300, and asked governors if there is any training they would like to do as need to look into costing as to whether school should purchase the HEP training package or pay as you go. The FGB discussed training, what is more cost effective and to check out what the FGB are eligible for via the NGA and discuss at the next meeting. **Action: HT**

11. Policies to agree/note

11.1 The FGB received the following policies:

- **Safeguarding Policy – Agreed**
- **Anti-Bullying Policy Agreed** subject to:

Include wording regarding protective characteristic and about World-wide events. Also, parents may want more feedback after an incident and the victim's parent/wider community wanting to know what happened/outcome.

- **Complaints Procedure and Policy - Agreed**
- **Scheme of Delegation - Agreed**

12. Any Other Business

None

13. Date of next meeting

13.1 It was noted the next meeting of the FGB will take place on Tuesday 11th February 2025 at **6.30pm** at the school. An earlier start due to Safeguarding training. **Action: Clerk to update earlier start time.**

Future meetings: Monday either 24 March or Monday 28 April - to be confirmed
Tuesday 3rd June 2025
Monday 7th July 2025

There being no further Part 1 business, this section of the meeting closed.

I, Chair of Rhodes Avenue Primary FGB, approve these minutes as an accurate representation of the meeting.

Chair's signature: _____ **Date: _____**

Fiona Doyle

ACTIONS LIST

Item	Action	By whom
3.2	Committees and Link Governor roles - Agenda item January 2025	FGB, Clerk
3.3, 3.5	Complete declarations relating to: - Register of Business Interests - KCSIE - Safeguarding presentation at the next FGB meeting.	FGB DHT
4.1	**Safeguarding presentation** Deferred to January 2025. **Action: Clerk**	Clerk
5.3	KS 2: look at angled solar panelling.	AS, SG
6.4	CM to also check governors DBS records	CM
7.1	**PE Sports Premium Strategy** Item for Resources & Premises and H&S committee. **Action: Clerk**	Clerk
8.3	Curriculum committee is small needs more governors and welcomed governors to join. The committee will not be meeting until it is re-organised and balanced.	FGB
10.1	Training Package what is more cost effective and to check out what the FGB are eligible for via the NGA and discuss at the next meeting.	HT
13.1	Next FGB will take place on Tuesday 11th February 2025 at **6.30pm** at the school. An earlier start due to Safeguarding training.	Clerk